

## 2020 Banqiao 435 Art Zone —Residency Plan of Artist Studios

### 1. Purpose:

The Banqiao 435 Art Zone (hereinafter referred to as the “Zone”) managed by the Cultural Affairs Department of the New Taipei City Government (hereinafter referred to as the “Department”) is a diverse open area. In order to encourage artists to pursue their dreams of creation, the three dormitory-type buildings of “Building H, Building K, and Building I” in the Zone are opened as the 435 Artist Studios (Artist Studios No. 4, 3, and 5) in the expectation that the Zone would be developed into the dream base for artists by the cluster effect of artist residency.

### 2. Unit in charge

Organizer: New Taipei City Government

Implementer: Cultural Affairs Department of the New Taipei City Government

### 3. Residency period and location:

Time: After the application is approved, the residency period is from the effective date of the contract to March 31, 2022. The evaluation and assessment should be conducted every year, and those who pass the evaluation and assessment for 2 years may extend the contract once for a year.

Location: Banqiao 435 Art Zone (No. 435, Zhongzheng Rd., Banqiao Dist., New Taipei City)

### 4. Residency space and fee instructions

(1) Residency space: The zone covers an area of 4.6 hectares. There are currently various activities, such as exhibitions, performances, concerts, art education courses, and the Wetland Story House and Taiwan Toy Museum are open during visiting hours. Large-scale theme events are also held from time to time (see Annex 1 for the layout of the Zone). The space in this plan includes three dormitories of “Building H, Building I, and Building K” (see Annex 2 for the layout of each building). There are about 32-37 rooms in each building, and each room is about 5 pings (some of which are 10 pings due to being knocked through between two rooms), with a total of 73 rooms, and the maximum of 68 units. The conditions of the three buildings are slightly different, and repairs will be carried out gradually. Applicants may visit the site personally for a survey and make an evaluation for the proposal. In addition to the three buildings as the space in this plan, the open space in the adjacent area is also available to be used by resident artists for creation or display (see the dotted lines in the layout of the Zone for the scope), provided that an application shall be made to the Department in advance and the precondition for such use is public openness, under which it shall be open for the visitors in the Zone.

(2) Fee instructions:

1) The Department provides artists with the use of studios free of charge, for

which will be compensated by artists' feedback programs.

- 2) Residents are required to pay water bills, electricity bills and public area utility bills incurred during the period of use.

## **5. Qualifications for application**

- (1) Individuals of at least 20 years old or groups (2 or more persons or registered corporate bodies), regardless of nationality. Applicants must have English or Chinese language skills.
- (2) Applicants are limited to artistic creation workers in the fields such as visual arts, performing arts, literature and history, film and television related categories, multimedia art or other art related categories, etc.
- (3) If the applicant's creation plan is in relation to multiculturalism or project-type research is preferred. (including aboriginal culture, Hakka culture, new immigrant culture, or research on the local culture and history, the culture and history as well as context of artistic development of New Taipei City, etc.)

## **6. Selection method:**

- (1) Application period: from the date of announcement to January 31, 2020.
- (2) Initial review: The Department shall conduct a written review on the application. If there is a shortage or non-compliance of the material, it shall be deemed to be non-qualified, and no supplementary submission shall be accepted.
- (3) Second Review: A Selection Committee of 5-7 persons composed of experts and scholars invited by this Department and representatives of this Department shall handle the matter of second review. Applicants are required to attend the second review meeting in person to brief and answer questions on-site.
- (4) The results of the initial review and the time and agenda of the second review meeting will be announced on the website of this Department.
- (5) Scoring method:
  - 1) The use plan of residency space: 30%
  - 2) Annual creation plan: 25%
  - 3) Feedback programs: 25%
  - 4) Artists' self-narratives, qualifications, works and achievements: 15%
  - 5) Brief and answering the questions: 5%
- (6) Announcement:
  - 1) It is estimated to announce the selection results in March of 2020.
  - 2) Qualified applicants for admission must reply to their intention to reside within five days from the notification date of the agency, and complete the procedure of signing the contract for the residency within the prescribed time. If such a reply and procedure is overdue, it shall be deemed to be the waiver of their rights, and the vacancy shall be filled up in the order of the waiting list without any objection.
  - 3) The distribution of the studios shall be based on the selection results. (Due to the

limited space, this Department cannot meet specific requirements of specific artists for specific spaces)

## **7. Document required**

### **(1) Application documents:**

- 1) Residency Application Form (Form 1)
- 2) Residency Plan (Form 2), in which the contents shall include the following matters:
  - i. Artists' self-narratives, qualifications, works and achievements:  
(Including the personal or team members' education and experience, qualifications in domestic and overseas exhibitions and performances, residency experiences, qualifications in award-winning, collections and works, etc. Please select ten representative works, indicating the work name, media, size and year, with attached illustrations as preferred. If the resident is a performer, the video disc or an online video hyperlink, etc. may be attached.)
  - ii. Annual creation plan:  
It shall contain the plan of creation and exhibition at home and abroad during the residency period, as well as the schedule planning, such as the Gantt chart.
  - iii. Use plan of the residency space:  
(the professional planning of the studio space based on the creation, with the space planning and functions to be indicated on illustrations.)
  - iv. Feedback programs: see the details in Article 8 of the Residency Plan.
  - v. Expected benefits
  - vi. Others (such as the photocopy of ID card or passport, certificate of registration or certificate of award-winning achievements, etc.)

### **(2) Delivery methods of application documents:**

- 1) Applicants should bind in order the application documents in decuplicate of vertical paper of A4 size, typed horizontally, and put them in the self-prepared envelope. The outer cover of the envelope should indicate "2020 Banqiao 435 Art Zone —Residency Plan of Artist Studios". During the application receiving period, it shall be delivered to the Department in the following ways:
  - i. Registered mail (by post only): 2nd Office, 2F, No. 435, Zhongzheng Road, Banqiao District, New Taipei City 22052. c/o Cultural Affairs Department of the New Taipei City Government. The acceptance of applications shall be based on the time in the postmark.
  - ii. Personal delivery (including courier service): within the office hours (from 09:00 to 12:00 to 13: 30-18: 00) during the application receiving period, deliver the application to 2nd Office, 2F, No. 435, Zhongzheng Road, Banqiao District, New Taipei City 22052. c/o Cultural Affairs Department of the New Taipei City Government.

- (3) If the applicant requests to return all the materials and attachments in the application after selection, a return envelope with the address written and postage prepaid for this Department to send them back must be prepared properly.

**8. Feedback programs (If you apply for 2 rooms, it shall be calculated double.)**

- (1) Each room has a space of about 5 pings. The resident must cooperate with the operating policy of the Art Zone in preparing for the implementation of two artistic and cultural activities of public participation, such as exhibitions, workshops, cultural and historical studies or art reviews with themes of “parent-child art and culture”, “community art creating”, “participatory art” per year during the residency period. (If applying for 2 rooms, it shall be calculated double)
- (2) Residents must cooperate in participating in activities of opening up their studios.
- (3) Residents must cooperate in the holding of the artist conference.
- (4) Residents must cooperate in participating in the achievement exhibition for resident artists organized by the Zone.
- (5) During the residency period, residents must obey the rules stipulated by the Autonomous Management Committee (The relevant rules shall be separately formed by the Autonomous Management Committee), and the Department may visit the studio from time to time to inspect the status of use in the space.

**9. Annual evaluation and assessment**

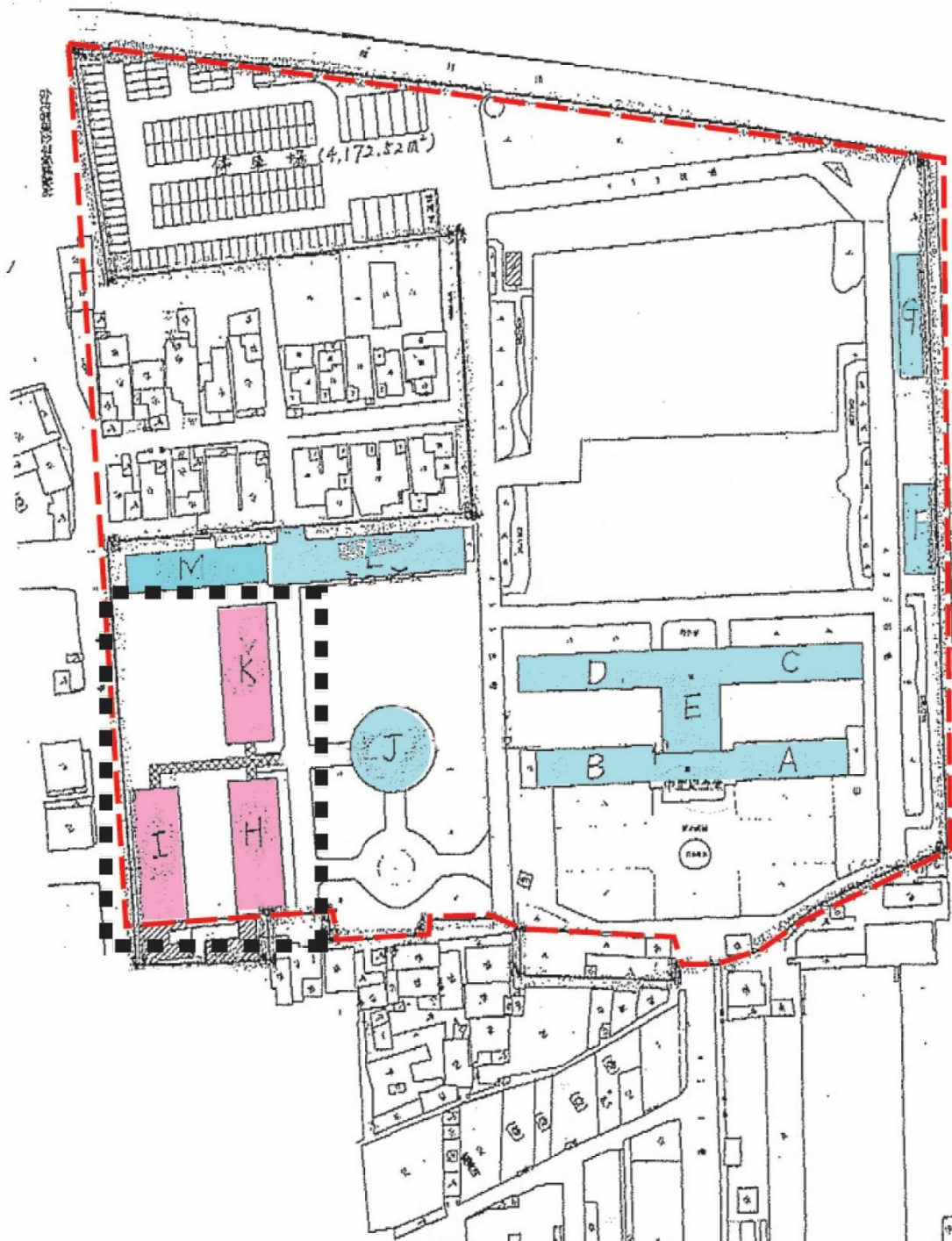
- (1) Assessment method: In order to understand the space usage status and the resident benefits, the Department may invite scholars and experts to form an assessment team to conduct the annual evaluation and assessment.
  - 1) Assessment team: The assessment team shall consist of 5-7 people composed of experts, scholars and representatives of this Department.
  - 2) The assessment indicators are as follows:
    - i. Status of use and maintenance of the resident space (25%)
    - ii. Status of implementation of the annual creation plan (25%)
    - iii. Status of implementation of feedback programs (40%)
    - iv. Daily evaluation records made by Autonomous Management Committee (10%)
- (2) Materials on the resident results: Applicants are required to submit the materials on the resident results of the previous year in decuplicate prior to January 20 of each year to the Department for proceeding with the assessment matter.
- (3) The average score of 75 or more points in the annual assessment is a pass. Those who fail the assessment should improve themselves within one month, and then be re-evaluated by this Department. If they still fail to pass the standard, they must be evacuated from the resident space without objections.

**10. Others**

- (1) The proposed residency plan shall be part of the contract, and the applicant must implement properly and perform the agreement in accordance with the proposed plan.

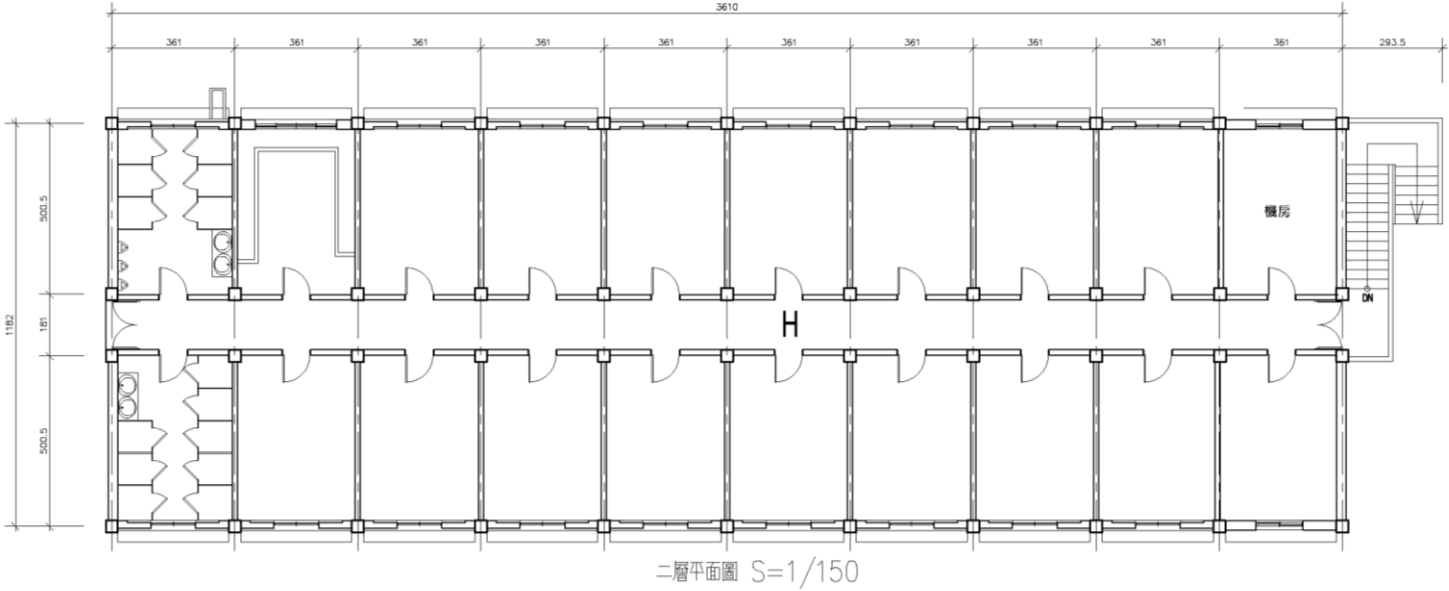
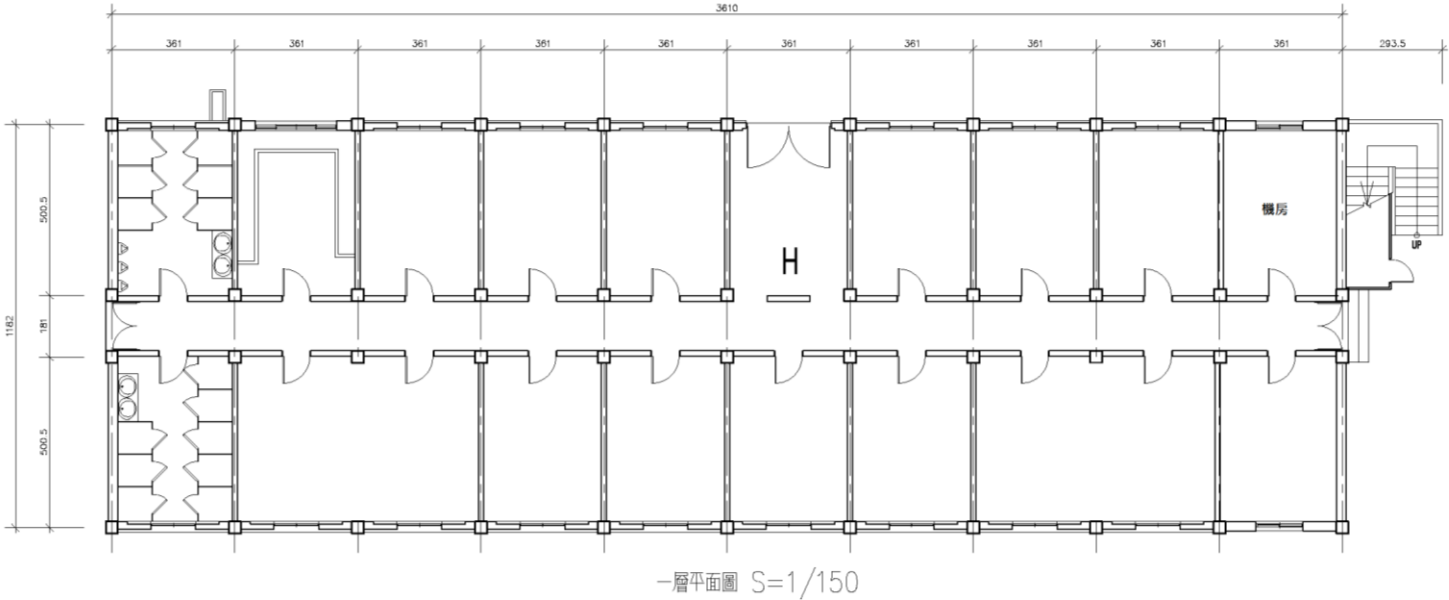
- (2) This plan provides artists with the studios for use in creation, for which will be compensated by artists' feedback programs, provided that residents are required to pay water bills and electricity bills (including the public area utility bills). In addition, a performance bond of NT\$10,000 shall be paid within 15 days from the notice of the agency. The user shall pay the performance bond to the designated place of the Department and obtain a formal receipt before signing the contract. After the expiration of the contract, the performance bond will be returned without interest after the user has handed over the premises properly to the Department with no outstanding matters.
- (3) Those who apply to use the specific area in the Banqiao 435 Art Zone managed by this Department will be exempted from the charge on use of the venues if they host the event with the New Taipei City Government and its subordinate agencies or co-host the event with this Department.
- (4) Applicants must provide relevant statistical data, name lists, profiles, contact information, photos, etc. in accordance with the needs of this Department on the publicity, hosting activities, governance statistics, etc. After residing in the Zone.
- (5) The applicant shall keep the ownership of the works created and published during the residency period, provided that the Department shall also enjoy the right of exhibition, publication and publishing of such works (right to use the image).
- (6) If there are outstanding matters, this Department shall make a separate announcement to supplement it.
- (7) As the use right of the land and buildings in the Banqiao 435 Art Zone originated from the “contract for the use of non-public premises owned by and with Taipei City Government”, the lease contract with the Department of Finance, Taipei City Government will end on May 31, 2023. If the contract for the use of the premises terminates, the termination of the residency contract will be notified by this agency.

【Annex 1】 Layout of the Banqiao 435 Art Zone



板橋435藝文特區 平面圖

【Annex 2】 Illustration of an Artist Studio in Banqiao 435 Art Zone (take Building H as an example)



To be filled by the Department

Document Receipt No.	
File No.	

Cultural Affairs Department,  
New Taipei City Government

2020 Banqiao 435 Art Zone  
Residency Plan of Artist Studios  
Application Form

《Cover》

Name of the plan: \_\_\_\_\_

Applicant: \_\_\_\_\_

Application date:      month      day,      year



2020 Banqiao 435 Art Zone Residency Plan of Artist Studios Application Form  
(Form 1)

Applicant Information	
Chinese Name	(If the applicant is a team, please fill in the team name)
English Name	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth	Month   Day,   Year
Identification No.	(If the applicant is a team, please fill in the approval number of the registration and the Business Registration Number)
Contact Methods	Telephone: Mobile:
Email	
Contact Address	<div>□□□□□</div> <div>City   Township   Village   Road</div> <div>County   District   Village   Neighborhood   Street   Section   Lane   Alley</div> <div>No.</div>
Applicant Resume Summary	
Overview of the space requirements applied	<p>Number of rooms applied (Each room is about 5 pings, and some rooms are 10 pings due to being knocked through between two rooms)</p> <p><input type="checkbox"/> 1 room   <input type="checkbox"/> 2 rooms   <input type="checkbox"/> others, _____ (number of rooms)</p> <p>For the applicant who has applied for two or more rooms, if the original number of the rooms applied has not been approved by the Selection Committee (for example:</p>

	<p>only one room is approved from the two rooms applied), is the applicant still willing to enter for residency?</p> <p><input type="checkbox"/> Agree    <input type="checkbox"/> Not agree</p>
Residency Category applied	<p><input type="checkbox"/> Fine art <input type="checkbox"/> Painting and calligraphy <input type="checkbox"/> Sculpture <input type="checkbox"/> Music <input type="checkbox"/> Photography <input type="checkbox"/> Print <input type="checkbox"/> Performance <input type="checkbox"/> Image <input type="checkbox"/> Others _____ (please specify)</p>
Remarks	<p>If this form is not sufficient for your use, please supplement it by yourself.</p>
	<div style="display: flex; align-items: center; justify-content: center;"> <div style="border: 1px dotted black; width: 250px; height: 150px; margin-right: 20px;"></div> <div style="border: 1px dotted black; width: 100px; height: 80px; margin-right: 20px;"></div> </div> <p>(Applicant's seal and applicant's signature)</p>

### Format of Residency Plan for Reference (Form 2)

(The format of this form may be adjusted by applicant according to the required range, or an A4-size paper can be used for additional descriptions.)

<b>1. Artist's self-narrative, resume, works and achievements</b>
(Including the personal or team members' education and experience, qualifications in domestic and overseas exhibitions and performances, residency experiences, qualifications in award-winning, collections and works, etc. Please select ten representative works, indicating the work name, media, size and year, with attached illustrations as preferred. If resident is a performer, the video disc or an online video hyperlink, etc. may be attached.)
<b>2. Annual creation plan</b>
(Containing the plan of creation and exhibition at home and abroad during the residency period, as well as the schedule planning, such as the Gantt chart.) ※ This item shall contain at least 500 words with photos and illustrations
<b>3. Residency space use planning</b>
Descriptions for the space use (the professional planning of the studio space based on the creation, with the space planning and functions to be indicated on illustrations, including the use planning, illustrations, use instructions, etc.) ※ This item shall contain at least 500 words with photos and illustrations
<b>4. Feedback plan</b>
Each room has a space of about 5 pings. The resident must cooperate with the operating policy of the Art Zone in preparing for the implementation of two artistic and cultural activities of public participation, such as exhibitions, workshops, cultural and historical studies or art reviews with themes of "parent-child art and culture", "community art creating", "participatory art" per year during the residency period.  ※ This item shall contain at least 500 words with photos and illustrations
<b>5. Expected benefits</b>
(For example: studio opening plan, annual exhibition plan, holding art displays and performances or promotion events, etc.)  ※ This item shall contain at least 500 words with photos and illustrations
<b>6. Attachments (certificate of registration, photocopy of ID card, results and photos of related art and cultural activities participated, etc.)</b>